

# JOB SERVICE - WILLISTON Business Services

QUARTERLY NEWSLETTER: FEBRUARY 2024

NORTH  
**Dakota** | Williston Workforce  
Be Legendary.™ JOB SERVICE

Meeting Workforce Needs



## RE-INTRODUCING JOB SERVICE NORTH DAKOTA (JSND) - WILLISTON

Job Service North Dakota is here to serve you, the employer. We exist to work with you and empower you, the employer, by connecting qualified job seekers to your business. We are a ND State Agency that helps individuals find employment and help employers find the right individual to fit their hiring needs.

Best of all, posting job listings and promoting your new open positions with JSND comes at no cost!

While people may file for unemployment in our office, we are not the unemployment office.

To help you do business better, we can provide:

- **Software**  
Powerful software tools to help you find the right staff with [ndworkforceconnection.com](http://ndworkforceconnection.com).
- **Job Fairs**  
Take part in our in-person Job Fairs held twice a year at Williston State College campus, or our Virtual Job Fairs.
- **Hiring Events**  
You can create your own hiring event designed exclusively for your company's needs. JSND can host and promote your event to help your business thrive.
- **Staff**  
Qualified and trained JSND staff to work side by side with you to help meet your hiring needs.

**Posting jobs and promoting your new open positions comes at NO COST! We are simply here to serve you and help you successfully staff your company.**



**Job Service-Williston Foot Traffic**  
**250 per month**

**Williams County Unemployment**  
**1.4 %**

**McKenzie County Unemployment**  
**1.0%**

**Divide County Unemployment**  
**1.0 %**

NORTH  
**Dakota** | Labor Market Information  
Be Legendary.™ JOB SERVICE

## Apprenticeships - Business

Job Service North Dakota assists employers in finding qualified applicants for Registered Apprenticeship opportunities by posting apprenticeship-related jobs on Job Service North Dakota's ND Workforce Connection. We also post announcements for employers when they are seeking a list of qualified apprenticeship applicants in preparation for future job openings. Find Registered Apprenticeship job postings on [ND Workforce Connection](#).

The Registered Apprenticeship program partners the efforts of the U.S. Department of Labor, Office of Apprenticeship, Job Service North Dakota (JSND), other State Government agencies, industry leaders, employers, labor management organizations, and educational institutions across North Dakota. Through this partnership, important issues are addressed. Issues associated with the needs of high-growth, high-demand industries, the efforts to support a competitive workforce, and the unique issues facing our workforce in North Dakota - such as an aging workforce and efforts to retain local talent.



## MEET OUR TEAM

Susan Granrud, Manager  
Chris Walstad, Business Advisor  
Fran Zerr, Business Advisor  
Catherine Bauer, WIOA Advisor  
Karissa Holien, PRIDE & RSP Coordinator  
Liz Schmidt, Employment Advisor  
Heather Calkins, Employment Advisor

## POWERFUL HIRING RESOURCES AT YOUR FINGERTIPS

JSND wants to make searching for qualified employees as effortless as possible because we know you're busy. We've implemented software that works hard for you so you can find the right fit for your company's employment needs. With [ndworkforceconnections.com](#), you have a powerful hiring tool at your fingertips that allows you to:

- Define skills and post job orders to find potential candidates.
- Research labor market information on salaries and economic data.
- Set up a Virtual Recruiter search agent to automatically find candidates within the system that match the job skills of the job order.
- Communicate with job seekers, case managers, training providers, and others within the system email and message center.
- View resumes and vet job seekers prior to an interview.

Each month, more than 250 job seekers come through the doors of JSND in Williston, looking for employment, creating resumes, and waiting to be connected to a terrific company like yours.



Participating in the NW North Dakota Semi-Annual Job Fair provides an excellent opportunity for businesses in Divide, Williams, and McKenzie counties to connect with job-seekers and promote their organization. Here are some tips to help you get the most out of the job fair:

1. Prepare Your Booth  
Create an inviting and visually appealing booth where you display your company banners, brochures, and promotional materials.
2. Train Your Representatives  
Ensure that your team members representing the company at the job fair are well-trained and can answer questions about the company, available positions, and application procedures.
3. Highlight Available Jobs  
Clearly showcase the job opportunities available within your organization and be prepared to discuss job responsibilities, qualifications, and potential career paths.
4. Engage Attendees  
Actively engage with job fair attendees. Initiate conversations, ask about their skills and experiences, and provide information about your company.